

For updates to the requirements please visit:
<http://www.nj.gov/education/educators/rpr/CEChanges.pdf>

**STEP 1:
APPLY FOR A CERTIFICATE OF ELIGIBILITY (CE)**

Requirements:

- Bachelor's Degree
- 3.0 GPA Minimum (between 9/1/16 and 9/1/17)
- Pass basic skills assessment
- Mandated hygiene test
- Passing Score on Praxis II Exam for license you seek.
- Completion of 24 Hour Pre-Service Teaching Program (Rutgers University—CESP is among the service providers for this requirement. Inquire at 732.564.9100)
- Optional: 45 HR Literacy & 45 HR Math Programs

**STEP 2:
OBTAIN YOUR CE**

**STEP 3:
BEGIN YOUR JOB SEARCH**

Your Certificate of Eligibility (CE) enables you to begin your job search. Securing a teaching position is required for enrollment in the 200 hours of formal instruction— Phase I, Phase II or Phase III. Teaching candidates **ENROLL THEMSELVES** in these courses upon receiving an offer for employment. [Note: Candidates who have completed one phase of training and are no longer employed may also enroll in the courses.]

**STEP 4:
START TEACHING!**

- Enroll in a district mentoring program

**STEP 5:
"ACTION STATEMENT" associated with this step**

- TAKE PHASE I, PHASE II AND PHASE III
- Complete 34 weeks of mentored teaching
- Receive at least 2 years of effective ratings over a 3 year period based on Achieve NJ evaluations

Once your district/charter school enrolls you in the provisional teacher training program, **YOU MUST REGISTER** for coursework. You will also be assigned a mentor teacher.

**STEP 6:
Complete an Oath of Allegiance/
Verification of Accuracy Form**

<http://www.nj.gov/education/educators/license/forms/verify.pdf>

**STEP 7:
RECEIVE YOUR
STANDARD
TEACHING LICENSE!**