2012-2013 Course Offerings
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The Alternate Route program is a non-traditional teacher preparation program designed for aspiring teachers who have not completed a formal teacher preparation program at an accredited college or university, but wish to obtain the necessary training to become a NJ certified teacher. As a partner in the New Jersey Provisional Teacher Program, Rutgers University—Center for Effective School Practices (Rutgers—CESP) works with the New Jersey Department of Education to offer 200 hours of formal instruction to alternate route provisional teachers seeking standard certificates for elementary (K-5), ESL, N-12 subject area and career and technology. The Rutgers—CESP regional training center, coordinates essential pedagogy classes in Newark, Hackensack, Paterson and Somerset, accommodating a variety of novice teachers some of whom are career changers seeking greater job satisfaction and others who are recent college graduates seeking to make a difference through teaching.

To meet the diverse needs of our teaching candidates, Rutgers—CESP recruits a cadre of outstanding course instructors who have a wealth of educational expertise, classroom and administrative experiences, and repertoire of teaching and management strategies that any developing teaching candidate would treasure. In addition to the minimum requirements for an advanced education degree and 3-5 years of teaching experience, each course instructor has extensive classroom and administrative experience and can offer helpful, practical feedback on issues germane to both teaching and navigating the alternate route program requirements.

The curriculum for the Alternate Route Training is driven by the New Jersey Professional Teacher Standards and includes a survey of curriculum and assessments, student characteristics and learning styles, theories of motivation, classroom management and organization, and an introduction to current education industry leaders and vocabulary common to educators. Further, the curriculum is supplemented by the facilitated experiences of the regional training center faculty, who in some instances team-teach sessions to offer as broad a perspective possible given the various placement assignments of the teaching candidates.

Classes are held in 4 hour sessions one evening per week and in 8 hour sessions on designated Saturdays. The teaching format for the classes is a lecture/seminar style with the provisional teachers taking on some responsibility in class discussions as the course instructor guides the class through its examination of the pedagogical topics. The classes are also held in a blended learning format where technology is leveraged for candidates’ flexibility in completing course objectives or continued engagement during snow days or unforeseen scheduling challenges.

To ensure that instruction is meeting its intended targets, teaching candidates are assessed through a combination of special projects, written assignments, class participation, and demonstration lessons. Guided by the instructor, teaching candidates collaborate on the preparation of scoring rubrics for assignments and, thereby stake a claim in their own development and accountability measures. Achievement ratings are outstanding, satisfactory, and unsatisfactory and are awarded according to one’s performance in assessment areas.
STEP 1:
**APPLY FOR A CERTIFICATE OF ELIGIBILITY (CE) TO TEACH**

Requirements:
- Bachelor’s Degree
- 2.75 GPA (if degree was conferred after 1 Sep 2004)
- 2.50 GPA (if degree was conferred before 31 Aug 2004)
- Passing Score on Praxis II Exam for license you seek.
- Completion of 24 Hour Pre-Service Teaching Program (Rutgers University—CESP is among the service providers for this requirement. Inquire at 732-564-9100)
- Optional completion of 45 Hour Literacy and 45 Hour Math Programs (CE not required to enroll. Rutgers University—CESP is among the service providers for this requirement. Inquire at 732-564-9100)

STEP 2:
**OBTAIN YOUR CE**

STEP 3:
**Begin Your Job Search**

Your Certificate of Eligibility (CE) enables you to begin your job search.

Securing a teaching position is required for enrollment in the 200 hours of formal instruction—Phase I, Phase II or Phase III. Teaching candidates MAY NOT enroll themselves in these courses. ONLY A DISTRICT/CHARTER SCHOOL may enroll candidates in these courses through the provisional teacher training program registration process.

STEP 4:
**START TEACHING!**

STEP 5:
**“ACTION STATEMENT” ASSOCIATED WITH THIS STEP**

- Take Phase I, Phase II, and Phase III
- Complete 34 weeks of mentored teaching
- Obtain three (3) satisfactory summative evaluations from your Principal/Supervisor

Once your district/charter school enrolls you in the provisional teacher training program, you will be assigned to a regional training center of your choice. You will also be assigned a mentor teacher who can help you develop into an effective teacher.

STEP 6:
**COMPLETE AN OATH OF ALLEGIANCE/VERIFICATION OF ACCURACY FORM**

http://www.nj.gov/education/educators/license/forms/verify.pdf

STEP 7:
**RECEIVE YOUR STANDARD TEACHING LICENSE!**
Alternate Route Provisional Teacher Training Phase I (ALT09)
$580

You MUST have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 80 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Subject Matter Knowledge
- Learning Environment and Professional Development
- Instructional Planning and Strategies.

You may take Phases I, II, and III in any order.

Alternate Route Provisional Teacher Training Accelerated Phase I (ALT11)
$580

You MUST have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 80 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Subject Matter Knowledge
- Learning Environment and Professional Development
- Instructional Planning and Strategies.

You may take Phases I, II, and III in any order.

NOTE: This course is equivalent to course ALT09 (Alternate Route Provisional Teacher Training Phase I.) The only difference is that the 80 hours of instruction in this course are scheduled to take place over a shorter period of time and are usually scheduled to take place later in the school year????????.
Alternate Route Provisional Teacher Training Phase II (ALT06)  
$435

You MUST have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 60 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Human Growth and Development
- Instructional Planning and Strategies for Special Populations
- Assessment

You may take Phases I, II, and III in any order.

Alternate Route Provisional Teacher Training Phase III (ALT07)  
$435

You MUST have a Provisional Teaching License and a teaching position to enroll in this course.

This course provides 60 hours of instruction and is delivered in a blended learning environment that involves both in-person and online instruction. The curriculum is designed to help Alternate Route Candidates develop teacher competencies in the following areas:

- Assessment
- Learning Environment
- Diverse Learners
- Collaboration and Partnerships
- Communication

You may take Phases I, II, and III in any order.
24-Hour Online Pre-Service Course (ALT03)
$200

This course satisfies the requirement by the New Jersey Department of Education for prospective teachers applying for their Certificate of Eligibility. The primary goal of the program is to provide the prospective teacher with an overview of the teaching profession, featuring classroom management, lesson planning, and job search strategies.

The course is delivered online and also requires a four-hour classroom observation in the student's intended area of endorsement.

The course launches with a podcast and requires you to listen to additional podcasts, participate in facilitated online discussions, and complete independent assignments using the Rutgers Sakai Communication Service to which all participants are subscribed prior to the start of class.

You **DO NOT** need a Certificate of Eligibility or a teaching position to enroll in this course.

The learning modules include:

- NJ Professional Teaching Standards
- Classroom Management
- Lesson Planning
- Assessment for Learning
- Reflective Teaching
## 45-Hour Online Literacy Course (ALT02) $325

In addition to the 200 hours of formal instruction required of alternate route teachers, novice K-5 alternate route teachers hired as of October 31, 2009 must complete an additional 90 hours of instruction in a department-approved program. Of these 90 hours, 45 are in the teaching of mathematics at the K-5 level and 45 are in the teaching of language arts literacy at the K-5 level.

This course fulfills the language arts literacy requirement and is delivered exclusively online. The course launches with a podcast and requires you to listen to additional podcasts, participate in facilitated online discussions, and complete independent assignments using the Rutgers Sakai Communication Service to which all participants are subscribed prior to the start of class.

You **DO NOT** need a Certificate of Eligibility or a teaching position to enroll in this course.

The learning modules include:

- An Exploration of Literacy
- Improving Literacy for Primary, Adolescent and English Language Learners
- Reading Comprehension and the Art of Questioning
- 6+1 Writing Traits
- Creating a Culture of Writing
- Common Core State Standards for Literacy

## 45-Hour Online Math Course (ALT10) $325

In addition to the 200 hours of formal instruction required of alternate route teachers, novice K-5 alternate route teachers hired as of October 31, 2009 must complete an additional 90 hours of instruction in a department-approved program. Of these 90 hours, 45 are in the teaching of mathematics at the K-5 level and 45 are in the teaching of language arts literacy at the K-5 level.

This course fulfills the mathematics requirement and is delivered exclusively online. The course launches with a podcast and requires you to listen to additional podcasts, participate in facilitated online discussions, and complete independent assignments using the Rutgers Sakai Communication Service to which all participants are subscribed prior to the start of class.

You **DO NOT** need a Certificate of Eligibility or a teaching position to enroll in this course.

The learning modules include:

- Math Anxiety
- Principle and Standards for Teaching Math
- Data and Probability
- Mathematical Thinking and Reasoning
- A Global Look at Math
### 200–Hour Class Offerings

**Hackensack Site**

#### 80–Hour Phase I (ALT09–205)
- **Saturday:** September 29, 2012 – 8:30am-4:30pm
- **Wednesday:** October 03, 2012 – 4:00pm-8:00pm
- **Wednesday:** October 10, 2012 – 4:00pm-8:00pm
- **Wednesday:** October 17, 2012 – 4:00pm-8:00pm
- **Saturday:** October 20, 2012 – 8:30am-4:30pm
- **Wednesday:** October 24, 2012 – 4:00pm-8:00pm
- **Wednesday:** October 31, 2012 – 4:00pm-8:00pm
- **Wednesday:** November 14, 2012 – 4:00pm-8:00pm

- **Saturday:** November 17, 2012 – 8:30am-4:30pm
- **Wednesday:** November 28, 2012 – 4:00pm-8:00pm
- **Saturday:** December 01, 2012 – 8:30am-4:30pm
- **Wednesday:** December 05, 2012 – 4:00pm-8:00pm
- **Wednesday:** December 12, 2012 – 4:00pm-8:00pm
- **Saturday:** December 15, 2012 – 8:30am-4:30pm
- **Wednesday:** December 19, 2012 – 4:00pm-8:00pm

#### Phase II (ALT06–205)
- **Saturday:** January 05, 2013 – 8:30am-4:30pm
- **Wednesday:** January 09, 2013 – 4:00pm-8:00pm
- **Wednesday:** January 16, 2013 – 4:00pm-8:00pm
- **Wednesday:** January 23, 2013 – 4:00pm-8:00pm
- **Wednesday:** January 30, 2013 – 4:00pm-8:00pm
- **Wednesday:** February 06, 2013 – 4:00pm-8:00pm

- **Saturday:** February 13, 2013 – 4:00pm-8:00pm
- **Wednesday:** February 20, 2013 – 4:00pm-8:00pm
- **Saturday:** February 23, 2013 – 8:30am-4:30pm
- **Wednesday:** February 27, 2013 – 4:00pm-8:00pm
- **Wednesday:** March 06, 2013 – 4:00pm-8:00pm
- **Saturday:** March 09, 2013 – 8:30am-4:30pm

#### Phase III (ALT07–205)
- **Saturday:** March 23, 2013 – 8:30am-4:30pm
- **Wednesday:** March 27, 2013 – 4:00pm-8:00pm
- **Wednesday:** April 03, 2013 – 4:00pm-8:00pm
- **Saturday:** April 06, 2013 – 8:30am-4:30pm
- **Wednesday:** April 17, 2013 – 4:00pm-8:00pm
- **Saturday:** April 20, 2013 – 8:30am-4:30pm

- **Wednesday:** April 24, 2013 – 4:00pm-8:00pm
- **Wednesday:** May 01, 2013 – 4:00pm-8:00pm
- **Saturday:** May 04, 2013 – 8:30am-4:30pm
- **Wednesday:** May 08, 2013 – 4:00pm-8:00pm
- **Wednesday:** May 15, 2013 – 4:00pm-8:00pm

#### Accelerated Phase I (ALT11–205)
- **Saturday:** May 18, 2013 – 8:30am-4:30pm
- **Tuesday:** May 21, 2013 – 4:00pm-8:00pm
- **Thursday:** May 23, 2013 – 4:00pm-8:00pm
- **Tuesday:** May 28, 2013 – 4:00pm-8:00pm
- **Thursday:** May 30, 2013 – 4:00pm-8:00pm
- **Saturday:** June 01, 2013 – 8:30am-4:30pm
- **Tuesday:** June 04, 2013 – 4:00pm-8:00pm
- **Thursday:** June 06, 2013 – 4:00pm-8:00pm

- **Tuesday:** June 11, 2013 – 4:00pm-8:00pm
- **Thursday:** June 13, 2013 – 4:00pm-8:00pm
- **Saturday:** June 15, 2013 – 8:30am-4:30pm
- **Tuesday:** June 18, 2013 – 4:00pm-8:00pm
- **Thursday:** June 20, 2013 – 4:00pm-8:00pm
- **Saturday:** June 22, 2013 – 8:30am-4:30pm
- **Tuesday:** June 25, 2013 – 4:00pm-8:00pm
- **Thursday:** June 27, 2013 – 4:00pm-8:00pm
2012–2013
200–HOUR CLASS OFFERINGS
LAWRENCEVILLE SITE

80–Hour Phase I (ALT09–206)

Friday: September 28, 2012 – 5:30pm-9:30pm
Friday: October 05, 2012 – 5:30pm-9:30pm
Friday: October 12, 2012 – 5:30pm-9:30pm
Saturday: October 13, 2012 – 8:30am-4:30pm
Friday: October 19, 2012 – 5:30pm-9:30pm
Friday: October 26, 2012 – 5:30pm-9:30pm
Friday: November 02, 2012 – 5:30pm-9:30pm
Saturday: November 03, 2012 – 8:30am-4:30pm

Friday: November 16, 2012 – 5:30pm-9:30pm
Saturday: November 17, 2012 – 8:30am-4:30pm
Friday: November 30, 2012 – 5:30pm-9:30pm
Saturday: December 01, 2012 – 8:30am-4:30pm
Friday: December 07, 2012 – 5:30pm-9:30pm
Friday: December 14, 2012 – 5:30pm-9:30pm
Saturday: December 15, 2012 – 8:30am-4:30pm

Phase II (ALT06–206)

Friday: January 04, 2013 – 5:30pm-9:30pm
Friday: January 11, 2013 – 5:30pm-9:30pm
Friday: January 18, 2013 – 5:30pm-9:30pm
Saturday: January 26, 2013 – 8:30am-4:30pm
Friday: February 01, 2013 – 5:30pm-9:30pm
Friday: February 08, 2013 – 5:30pm-9:30pm
Friday: February 15, 2013 – 5:30pm-9:30pm
Friday: February 22, 2013 – 5:30pm-9:30pm
Saturday: February 23, 2013 – 8:30am-4:30pm
Friday: March 01, 2013 – 5:30pm-9:30pm
Friday: March 08, 2013 – 5:30pm-9:30pm
Saturday: March 09, 2013 – 8:30am-4:30pm

Friday: February 26, 2013 – 5:30pm-9:30pm
Friday: March 03, 2013 – 5:30pm-9:30pm
Saturday: March 04, 2013 – 8:30am-4:30pm
Friday: March 10, 2013 – 5:30pm-9:30pm
Saturday: March 11, 2013 – 8:30am-4:30pm
Friday: March 17, 2013 – 5:30pm-9:30pm

Phase III (ALT07–206)

Friday: March 22, 2013 – 5:30pm-9:30pm
Friday: March 29, 2013 – 5:30pm-9:30pm
Friday: April 05, 2013 – 5:30pm-9:30pm
Saturday: April 06, 2013 – 8:30am-4:30pm
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Friday: May 03, 2013 – 5:30pm-9:30pm
Saturday: May 04, 2013 – 8:30am-4:30pm
Friday: May 10, 2013 – 5:30pm-9:30pm
Friday: May 17, 2013 – 5:30pm-9:30pm

Accelerated Phase I (ALT11–206)

Friday: May 24, 2013 – 5:30pm-9:45pm
Tuesday: May 28, 2013 – 5:30pm-9:45pm
Friday: May 31, 2013 – 5:30pm-9:45pm
Saturday: June 01, 2013 – 8:30am-4:45pm
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Saturday: June 22, 2013 – 8:30am-4:45pm
Tuesday: June 25, 2013 – 5:30pm-9:45pm
Friday: June 28, 2013 – 5:30pm-10:00pm
### 2012–2013

**200–Hour Class Offerings**

**Newark Site**

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2012–2013
200–HOUR CLASS OFFERINGS
PATERSON SITE

80–Hour Phase I (ALT09–207)

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Thursday: December 20, 2012 – 4:00pm-8:00pm

Phase II (ALT06–207)

Saturday: January 05, 2013 – 8:30am-4:30pm
Thursday: January 10, 2013 – 4:00pm-8:00pm
Thursday: January 17, 2013 – 4:00pm-8:00pm
Thursday: January 24, 2013 – 4:00pm-8:00pm
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Thursday: February 07, 2013 – 4:00pm-8:00pm
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Phase III (ALT07–207)

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Thursday: May 16, 2013 – 4:00pm-8:00pm
Saturday: May 18, 2013 – 8:30am-4:30pm
# 2012-2013

## 200-HOUR CLASS OFFERINGS

**BRIDGEWATER/SOMERSET SITE**

### 80-Hour Phase I (ALT09–209)

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<td>Thursday – January 10, 2013</td>
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<td>Thursday – January 17, 2013</td>
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<td>Thursday – January 24, 2013</td>
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<td>Saturday – March 09, 2013</td>
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### Phase III (ALT07–209)

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<thead>
<tr>
<th>Date</th>
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<tbody>
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<td>Saturday – March 23, 2013</td>
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<td>Saturday – April 06, 2013</td>
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<td>Thursday – May 09, 2013</td>
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### Accelerated Phase I (ALT11–208)

<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>Saturday – May 18, 2013</td>
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<td>Tuesday – May 28, 2013</td>
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<td>Thursday – June 20, 2013</td>
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<td>Saturday – June 01, 2013</td>
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<td>Tuesday – June 04, 2013</td>
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<td>Thursday – June 06, 2013</td>
<td>4:00pm-8:00pm</td>
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## 80-Hour Phase I (ALT09–210)

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Wednesday – October 03, 2012</td>
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<td>Saturday – November 17, 2012</td>
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<td>Wednesday – October 24, 2012</td>
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<td>Wednesday – December 05, 2012</td>
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<td>Saturday – October 27, 2012</td>
<td>8:30am-4:30pm</td>
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## Phase II (ALT06–210)

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<thead>
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<th>Date</th>
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<tbody>
<tr>
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<td>Wednesday – February 13, 2013</td>
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<td>Wednesday – January 30, 2013</td>
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## Phase III (ALT07–210)

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## Accelerated Phase I (ALT11–209)

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2012-2013
24-HOUR PRE-SERVICE OFFERINGS
ONLINE COURSE

July 2012 Class (ALT03-209)

Saturday: July 7, 2012 – 8:30am-3:30pm (Podcast)
Tuesday: July 17, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: July 24, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: July 28, 2012 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 7/28/12.) Course instructor will provide details

August 2012 Class (ALT03-210)

Saturday: August 4, 2012 – 8:30am-3:30pm (Podcast)
Tuesday: August 7, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: August 21, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: August 25, 2012 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 8/25/12.) Course instructor will provide details

September 2012 Class (ALT03-211)

Saturday: September 1, 2012 – 8:30am-3:30pm (Podcast)
Thursday: September 6, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Thursday: September 13, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: September 22, 2012 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 9/22/12.) Course instructor will provide details

October 2012 Class (ALT03-212)

Saturday: October 13, 2012 – 8:30am-3:30pm (Podcast)
Thursday: October 19, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Thursday: October 26, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: November 3, 2012 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 11/3/12.) Course instructor will provide details

November 2012 Session (ALT03-213)

Saturday: November 17, 2012 – 8:30am-3:30pm (Podcast)
Tuesday: November 20, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: November 27, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: December 1, 2012 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 12/1/12.) Course instructor will provide details

December 2012 Session (ALT03-214)

Saturday: December 8, 2012 – 8:30am-3:30pm (Podcast)
Tuesday: December 11, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: December 18, 2012 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: January 5, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 1/5/13.) Course instructor will provide details
2012-2013
24-HOUR PRE-SERVICE OFFERINGS (CONTINUED)
ONLINE COURSE

January 2013 Class (ALT03-215)
Saturday: January 12, 2013 – 8:30am-3:30pm (Podcast)
Tuesday: January 15, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: January 22, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: January 26, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 1/26/13.) Course instructor will provide details

February 2013 Class (ALT03-216)
Saturday: February 16, 2013 – 8:30am-3:30pm (Podcast)
Wednesday: February 20, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: February 23, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Wednesday: February 27, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 2/27/13.) Course instructor will provide details

March 2013 Class (ALT03-217)
Saturday: March 16, 2013 – 8:30am-3:30pm (Podcast)
Tuesday: March 19, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: March 26, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: March 30, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 3/30/13.) Course instructor will provide details

April 2013 Class (ALT03-218)
Saturday: April 13, 2013 – 8:30am-3:30pm (Podcast)
Tuesday: April 16, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Tuesday: April 23, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: April 27, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 4/27/13.) Course instructor will provide details

May 2013 Class (ALT03-219)
Saturday: May 18, 2013 – 8:30am-3:30pm (Podcast)
Wednesday: May 22, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: May 25, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Wednesday: May 29, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 5/29/13.) Course instructor will provide details

June 2013 Class (ALT03-220)
Saturday: June 1, 2013 – 8:30am-3:30pm (Podcast)
Wednesday: June 5, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Wednesday: June 12, 2013 – 5:30pm-8:30pm (Independent Online Tutorial)
Saturday: June 29, 2013 – 8:30am-3:30pm (Independent Online Tutorial)

*4 HOUR CLASSROOM OBSERVATION REQUIRED TO COMPLETE
24 HOURS (Prior to 6/29/13.) Course instructor will provide details
2012–2013
45–HOUR LITERACY OFFERINGS
ONLINE COURSE

July 2012 Class (ALT02–204)
- Monday: July 9, 2012 – 8:30am-4:30pm (Podcast)
- Tuesday: July 10, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Wednesday: July 11, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Thursday: July 12, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Friday: July 13, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Saturday: July 14, 2012 – 8:30am-1:30pm (Independent Online Tutorial)

August 2012 Class (ALT02–205)
- Monday: August 6, 2012 – 8:30am-4:30pm (Podcast)
- Tuesday: August 7, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Wednesday: August 8, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Thursday: August 9, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Friday: August 10, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Saturday: August 11, 2012 – 8:30am-1:30pm (Independent Online Tutorial)

November 2012 Class (ALT02–206)
- Friday: November 2, 2012 – 6:30pm-8:30pm (Podcast)
- Saturday: November 3, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: November 5, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Tuesday: November 6, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Wednesday: November 7, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Thursday: November 8, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Friday: November 9, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Saturday: November 10, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: November 12, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
- Tuesday: November 13, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)

February 2013 Class (ALT02–207)
- Friday: February 1, 2013 – 6:30pm-8:30pm (Podcast)
- Saturday: February 2, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: February 4, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Tuesday: February 5, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Wednesday: February 6, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Friday: February 8, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Saturday: February 9, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: February 11, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Tuesday: February 12, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
2012–2013
45–HOUR LITERACY OFFERINGS (CONTINUED)
ONLINE COURSE

➤ May 2013 Class (ALT02–208)
  Friday: May 3, 2013 – 6:30pm-8:30pm (Podcast)
  Saturday: May 4, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Monday: May 6, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Tuesday: May 7, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Friday: May 10, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Saturday: May 11, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Monday: May 13, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Tuesday: May 14, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Friday: May 17, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)

➤ June 2013 Class (ALT02–209)
  Friday: June 14, 2013 – 6:30pm-8:30pm (Podcast)
  Saturday: June 15, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Sunday: June 16, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Monday: June 17, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Friday: June 21, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
  Saturday: June 22, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Sunday: June 23, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
  Monday: June 24, 2013 – 6:30pm-8:30pm (Independent Online Tutorial)
July 2012 Class (ALT10–204)

Monday: July 16, 2012 – 8:30am-4:30pm (Podcast)
Tuesday: July 17, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Wednesday: July 18, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Thursday: July 19, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Friday: July 20, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Saturday: July 21, 2012 – 8:30am-1:30pm (Independent Online Tutorial)

August 2012 Class (ALT10–205)

Monday: August 13, 2012 – 8:30am-4:30pm (Podcast)
Tuesday: August 14, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Wednesday: August 15, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Thursday: August 16, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Friday: August 17, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Saturday: August 18, 2012 – 8:30am-1:30pm (Independent Online Tutorial)

November 2012 Class (ALT10–206)

Friday: November 16, 2012 – 6:30pm-8:30pm (Podcast)
Saturday: November 17, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Monday: November 19, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
Tuesday: November 20, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
Monday: November 26, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)
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Saturday: December 1, 2012 – 8:30am-4:30pm (Independent Online Tutorial)
Monday: December 3, 2012 – 4:00pm-8:30pm (Independent Online Tutorial)

February 2013 Class (ALT10–207)

Friday: February 22, 2013 – 6:30pm-8:30pm (Podcast)
Saturday: February 23, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
Monday: February 25, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
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Tuesday: March 5, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
Friday: March 8, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
April 2013 Class (ALT10–208)

- Friday: April 5, 2013 – 6:30pm-8:30pm (Podcast)
- Saturday: April 6, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: April 8, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
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- Tuesday: April 16, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Friday: April 19, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)

June 2013 Class (ALT10–209)

- Friday: May 31, 2013 – 6:30pm-8:30pm (Podcast)
- Saturday: June 1, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Sunday: June 2, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: June 3, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Friday: June 7, 2013 – 4:00pm-8:30pm (Independent Online Tutorial)
- Saturday: June 8, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Sunday: June 9, 2013 – 8:30am-4:30pm (Independent Online Tutorial)
- Monday: June 10, 2013 – 6:30pm-8:30pm (Independent Online Tutorial)
FREQUENTLY ASKED QUESTIONS

Q. What is the process to receive a Certificate of Eligibility?
   A. Please see “Certification 101” on page 5.

Q. What classes can I take without a job?
   A. You can take the 24-Hour Pre-Service class, the 45-Hour Math class, and the 45-Hour Literacy class, all of
      which are offered completely online, without having a teaching job. All other classes require a Certificate of
      Eligibility AND a contractual teaching position.

Q. Which classes are offered online?
   A. At present, the 24-Hour Pre-Service class, the 45-Hour Math class, and the 45-Hour Literacy class are all
      offered exclusively online.

Q. Which classes require in-person attendance?
   A. The classes in our 200-Hour Series (Phase I, Phase II, Phase III, and Accelerated Phase I) all require
      attendance at the scheduled locations and times.

Q. Do I need to purchase any books or materials?
   A. No, all the resources you will need will be provided to you at the start of the class.

Q. What is the format for the 24-Hour Pre-Service class?
   A. It is offered completely online. At no time are you required to attend a class in-person. You will also be
      required to complete a 4-hour classroom observation. (See next question.)

Q. What does the 4-Hour classroom observation entail? Do I need to observe an actual classroom setting?
   A. It is preferred that you complete an onsite observation in a classroom in the subject matter you intend to
      teach; however the instructor will provide an online video for those who do not have access to a classroom,
      especially during the Summer sessions.
Q. Do I need to be technologically savvy to take an online class?

No, all you need is a computer, basic internet service, and a Web browser, plus the ability to upload documents. We assure you, it’s really that simple.

Q. What is Sakai?

A. It is the Web-based course management system we use to run our online classes. This is how instructors will provide the syllabus, course materials, and assignments to students. It provides students with a way to interact with their instructor and each other, ask questions, and submit completed assignments.

Q. Do I need to be online during the hours posted in order to get credit for an online class?

A. No, the class is operated asynchronously. You can log on at any time once the class begins. However, there are set deadlines for completing class assignments.

Q. I am a Sabbath observer, therefore I cannot attend Saturday classes, is there another time I can make this up?

A. The instructors for both our online and in-person classes will make flexible accommodations for people with religious obligations.

Q. Will there be a grade given for the class?

A. There are no “traditional” grades. For the 24-Hour Pre-Service class, you will receive a certificate of completion for satisfactory work. For all other classes, you will receive a Regional Training Center Report with a rating of either “unsatisfactory”, “satisfactory”, or “outstanding.”
**Directions to Hackensack High School**

(Hackensack Site)

Hackensack High School  
First and Beech Streets  
Hackensack, NJ 07601

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**Simplest Approach**

Route 80 westbound local lanes. Skip the first two Hackensack exits, and finally use exit 64B. (This exit says to Route 17 South.) At the light (Polifly Road) turn right; the name of the street changes to First Street, when you cross Essex Street (at the Arena Diner) but keep going.... Hackensack High School is built across First Street just past the intersection of First & Beech Streets -- it is very hard to miss! It is best to turn left on Beech Street, go two blocks and turn right onto COMET WAY (the street sign is sometimes missing!), then turn right into the first parking lot, which is the staff parking lot.

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**Alternate Approach**

Route 80 eastbound local lanes. Take the Rochelle Park exit and turn right onto Essex Street. Go to the top of the hill and turn left on Summit Avenue. Then turn right onto Beech Street and finally left onto Comet Way.

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*Enter the school by the Business Wing (with blue awning). Room 263 is the first classroom as you enter the doorway on the right.*
Directions to Rutgers Cooperative Extension, Mercer County  
(Lawrenceville Site)

Rutgers NJAES Cooperative Extension  
930 Spruce Street  
Lawrenceville, NJ 08648

From New Brunswick and Northern New Jersey

Take Route 1 South (past Princeton) to Business Route 1 (N. Trenton). Follow to traffic circle, take second right exit (Route 206/Business 1 South—Princeton Avenue) to second traffic light. Make right turn at traffic light onto Spruce Street. The Extension office is the first building located on the right before the Trenton Farmers' Market.

From Northwestern New Jersey

Take Route 31 South (from Flemington area) toward Pennington. Follow 31 South at Pennington traffic circle, and continue south on Rt. 31 crossing over Route 295/95. Follow 31 S to second traffic light and turn left onto Ewingville Road. Follow to the fourth traffic light and make a left hand turn onto Spruce Street. Follow through first traffic light. The Extension office is located on the left just past the Trenton Farmers' Market and before the next traffic light.

From Southern New Jersey

Take Route 295 North to Routes 29 to 129, keeping right to Trenton, following signs for Route 1. (Do not take Lamberton Road/Route 29 exit!) Continue on Route 129 through a series of traffic lights to Route 1 (northbound is the only exit) to Olden Avenue exit. Take this exit from the left lane to the first traffic light. Make a left at the traffic light onto Olden Avenue. At the second traffic light, turn right onto Princeton Avenue, and then at first traffic light make a left onto Spruce Street. The Extension office is the first building on the right, before the Trenton Farmers' Market.

From East-Central New Jersey

Take Route 195 West to Routes 29 to 129, keeping right to Trenton, then follow directions listed for "From Southern New Jersey".

OR

Take Route 33 West from the Freehold area toward Hightstown. Take Route 133 West toward Princeton and continue to the end of Rt. 133 onto Route 571 West toward Princeton. At the first light, make a left onto Old Trenton Road/Route 535. Follow for 6.5 miles (on this road you will pass through the village of Edinburg, past Mercer County Park and Mercer County Community College) to the fifth traffic light and make a right hand turn onto Flock Road. Follow on Flock Road/Sloan Avenue/Sweet Briar Road to the fifth traffic light, where the road ends. Make a right turn on Whitehead Road (no sign) and follow to the first traffic light which is Business Route 1. Make the left turn onto Business Route 1 and then follow to the traffic circle. Take the second right exit (Route 206 South/Business Route 1 South/Princeton Avenue) to the second traffic light. Make a right turn at this light onto Spruce Street. The Extension office is the first building on the right before the Trenton Farmers Market.
Directions to United Way Building
(Newark Site)

Discovery Charter School
303-309 Washington Street
Newark, NJ 07102
(973) 623-0222

From Western New Jersey

Take Route 78 East toward Newark. Exit at Hillside/Clinton Avenue (exit 56 – from local lanes, exit is left, if you are in the express lane, it is a right exit). You will be on Hillside Avenue. Proceed four lights to Clinton Ave. At the forth light turn right onto Clinton Avenue (Downtown). Proceed seven lights on Clinton Ave. At the seventh light there is a fork in the road and a turning lane. Bear left at the fork and get onto Washington Street. Proceed four lights on Washington, staying in the left lane. When you pass the Star Ledger plant on the left, Washington Street becomes one way. Our building is located on the left side of Washington Street, immediately after the fourth light (William Street).

From Union/Hillside

Take Route 22 East. Bear left at the sign for Newark (Route 21) and stay left under overpass. Follow Route 21 over the bridge and then get into the far left lane at the end of the bridge. Make a left at the light for first left turn. Go one block and turn right onto Broad Street. Go approximately 1 mile to Court Street (City Hall is on the right). Turn left onto Court Street. Go one block and make a right onto Washington Street. Immediately get into the left lane, go two blocks, and our building will be on the left.

From Southern New Jersey

Take the New Jersey Turnpike North to Exit 14 (Route 78). Follow Route 78 West to Hillside/Clinton Avenue (exit 56 – from local lanes, exit is left if you are in the express lane, it is a right exit). Follow directions from Western New Jersey.

From Northern New Jersey

Take the New Jersey Turnpike South to Exit 14 (Route 78). Follow Route 78 West to Hillside/Clinton Avenue (exit 56 – from local lanes, the exit is left, from the express lanes, it is a right exit). Follow directions from Western New Jersey.

*Note: The parking lot code is 5800. Enter facility from the parking lot through the wooden doors.
Directions to John F. Kennedy High School  
(Paterson Site)

John F. Kennedy High School  
61-127 Preakness Avenue  
Paterson, NJ 07522  
(973) 321-0500

From Garden State Parkway North

Exit 153B - Left from Parkway to S-3 West which eventually becomes route #46 West. Turn off Route #46 at Exit Marked Totowa-Paterson. Turn right at top of ramp (Union Boulevard) and continue to 8th traffic light. Turn right (Preakness Avenue) and John F. Kennedy High School is on the Second Block (Front Entrance on Preakness Avenue).

From Route 80 West

Exit Squirrelwood Road (#56), Paterson (right) to first cross street Marked Glover Avenue - Turn left on Glover Avenue - Over Bridge to Traffic Light - Turn right (Totowa Road) to next traffic light (Preakness Avenue) - Turn right to Front Entrance of John F. Kennedy High School.

From New Jersey Turnpike

Take Exit 16 - Follow signs to Route 3 West. Route 3 West eventually becomes route 46 West. Turn off Route 46 at Exit marked (Totowa--Paterson--Union Blvd.) Turn right at top of ramp and continue to 8th traffic light. Turn right (Preakness Avenue) and John F. Kennedy High School is on the second Block.
Directions to the Somerset County Vocational and Technical High School
(Bridgewater Site)

Somerset Vocational and Technical High School
14 Vogt Drive
Bridgewater, NJ 08807
(908) 526-8900 x7361

The Somerset County Vo-Tech High School is located in Bridgewater, NJ, just north of Somerville, accessible from Route 22 East or West. Alternate Route Courses will be held in room F203.

From the North using Routes 202, 206, or 287
- From Route 287 South, take the US-202 South/US-206 South exit
- Take the Commons Way ramp towards Garretson Road
- Turn left onto Commons Way
- Turn left onto Prince Rodgers Way
- Go straight through light, crossing North Bridge Street and onto Vogt Avenue
- Go past Somerset County Library; The SCVTHS is the second building on the right after the Library Parking lot

From the West using Route 78 East
- Take Route 78 East to Route 287 South
- Follow “From the North using Routes 202, 206, or 287” directions above

From Southeast using Routes 18 and 287
- Take Route 18 North to Route 287 North to Route 22 West
- Follow “From Route 22 West” directions below

From Southeast using Garden State Parkway
- Take Garden State Parkway North to Route 287 North to Route 22 West
- Follow “From Route 22 West” directions below

From the South using Route 206 North
- Take Route 206 North to Somerville Circle
- Bear right to get onto Route 22 East
- Follow “From Route 22 East” directions below

From Route 22 East
- Take Route 22 East just beyond La Catena and Wendy's (on right)
- Go under the overpass and make quick right onto Grove Street
- Turn right, through yield sign, and continue over Route 22
- Bear left, then turn right at yield sign onto North Bridge Street; pass Post Office on the left
- Go to first traffic light; turn right on Vogt Drive
- Go past Somerset County Library; The SCVTHS is the second building on the right after the Library Parking lot

From Route 22 West
- Go past the Courier News building on the right
- Turn right onto North Gaston Avenue; go over Route 287
- Go to the end; turn left onto Somerville Road; keep going; (This becomes Vogt Drive)
- The SCVTHS is the second last building on your left before the Somerset County Library
Directions to Rutgers Camden Campus—Fine Arts Building
(Camden Site)
Rutgers Camden—Fine Arts Building
314 Linden Street
Camden, NJ 08102
(856) 225-6176

From Route 676 North

- Take Exit 5B (last exit before toll)
- Turn left at end of ramp onto Linden Street
- Stay in middle lane
- Turn left at next light onto N. 7th Street
- Stay in right lane
- Turn right at the next light onto Cooper Street
- Follow Cooper Street for about half a mile
- Turn right onto N. 3rd Street
- You may park in the second and third lots on the left (Lots 13 & 14). **You CANNOT park in Lot 12.**

If there are no parking spots available on 3rd Street, you can return to Cooper Street, turn right, and continue about a quarter mile to the Waterfront. You can park in Lot 11 on the right and take a shuttle back to the Rutgers Campus Center, which is a short walk from the Fine Arts Building.
Payment Policy:

- Payments are due on or before your first day of class. If payment is not received by the 3rd class meeting, a late fee of $25.00 will be assessed.
- All returned checks will be assessed a $25.00 fee and the subsequent payment must be received in the form of a money order.
- If a check or money order payment is made by someone other than the Alternate Route candidate, be sure to include the candidate’s name on the check.
- Please make all checks and money orders payable to Rutgers University.
- All enrolled candidates must pay course fees, regardless of licensing negotiations or appeals status with the state licensing entities. CESP is not responsible for refunding fees to candidates who experience misguidance related to licensing from other sources.

Method of Payment:

There are three methods of payment for our Regional Training Center:

- You may register online with credit or debit card at http://ce-catalog.rutgers.edu/search.cfm. Enter “Alternate Route” in the keyword box to search for your desired course.
- You may mail a Registration Form, along with a check or money order to the CESP office at the address below. Please indicate which site you are attending on your check or money order, but do not include your social security number.
- You may bring a completed Registration Form and payment (cash, check, or money order) in person to the CESP office during regular business hours.
- We cannot accept credit card payments in-person.

Registration Deadline:

- The deadline for online registration for the Pre-service, 45-hour Math, and 45-hour Literacy courses is two business days prior to the start of the course. After that, you must register in person at the CESP office during regular business hours.
- The deadline for online registration for the Phase I, Phase II, Phase III, and Accelerated Phase I courses is the first day of the course. After that, you must register in person at the CESP office during regular business hours.

Cancellation Policy:

- We will issue a full refund if we need to cancel a course.

Refund Policy:

- A full refund will be issued for written cancellations received at least 10 business days prior to the course start date.
- A partial refund, less $25.00, will be issued for written cancellations received less than 10 business days prior to the course start date.
- Refunds or credits will not be offered once the course has begun.

Contact Information:

Mail: Alternate Route Rutgers University—CESP 80 Cottontail Lane; Suite 410 Somerset, NJ 08873
Phone: 732-564-9100
Fax: 732-564-9099
Email: altroute@rci.rutgers.edu
ALTERNATE ROUTE
REGISTRATION AND PAYMENT FORM
(Rev 11-01-12)

First Name: _____________________________________________  Last Name: ____________________________________________________

Position: ______________________________________  Subject Area: ______________________________________  Grade Level: __________

School: ____________________________________________________  District: ____________________________________________________

Home Address: _________________________________________________________  Home Phone: ____________________________________

City: __________________________________________________________________________  State: _________  Zip: ____________________

Work Address: __________________________________________________________  Work Phone: ____________________________________

City: __________________________________________________________________________  State: _________  Zip: ____________________

Email: _________________________________________________________________   School Fax: ____________________________________

Payment Policy:
• Payments are due on or before your first day of class. If payment is not received by the 3rd class meeting, a late fee of $25.00 will be assessed.
• All returned checks will be assessed a $25.00 fee and the subsequent payment must be received in the form of a money order.
• If a check or money order payment is made by someone other than the Alternate Route candidate, be sure to include the candidate’s name on the check.
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Method of Payment: There are three methods of payment for our Regional Training Center.
1. You may register online with credit or debit card at http://ce-catalog.rutgers.edu/search.cfm
2. You may send a check or money order to the CESP office via mail. Indicate which site you are attending on your check or money order, but do not include your social security number.
3. You may pay in person at the CESP office during regular business hours using cash, check, or money order.

Payment Type:  ☐ Check  ☐ Money Order  ☐ Credit Card (online only)
Site:  ☐ Bridgewater  ☐ Hackensack  ☐ Newark  ☐ Paterson  ☐ Mercer  ☐ Camden  ☐ Online
Payment for (check all that apply):  ☐ 80-hour Phase I ($580)  ☐ Phase II ($435)  ☐ Phase III ($435)
☐ 24-hour Pre-Service ($200)  ☐ 45-hour Math ($325)  ☐ 45-hour Literacy ($325)

Please identify the course start date(s): __________________________________________________________________________

____________________________________________________________________________________________________________________

Please return this completed form along with your payment to:
Alternate Route  ♦  Rutgers University—CESP  ♦  80 Cottontail Lane, Suite 410  ♦  Somerset, NJ 08873

Office Use Only
Entered By: ___________________________   Invoice Number: __________________________   Date Received: __________________________